



**COMMONWEALTH OF KENTUCKY  
DEPARTMENT OF AGRICULTURE  
DIVISION OF ENVIRONMENTAL SERVICES  
107 CORPORATE DRIVE  
FRANKFORT, KENTUCKY 40601**

**To All Structural Pest Control Applicator and Manager License Applicants:**

Please find enclosed an application for the structural pest control applicator/manager examination.

In order to be eligible to take the Commercial Structural Pest Control Applicator (LPCO) or Manager license examination in Kentucky, you must meet the following requirements:

1. **AGE** - 18 years of age;
2. **RESIDENCE** - legal resident of the United States;
3. **WORK EXPERIENCE/COLLEGE DEGREE**

This requirement can be met in one of two ways.

**WORK EXPERIENCE** - LPCO - 2 years  
- Manager - 1 year as technician or salesman

This work experience must have been with a licensed pest control company. Such experience must be verified in a letter signed by the company license holder and on company letterhead.

**A. EXPERIENCE WITH AN OUT OF STATE COMPANY** - If your experience was with a company not licensed in Kentucky, you will need the following:

1. Verification of your employment is required from the license holder for that company, as described above
2. A letter from the state licensing agency verifying that 1.) The company is/was licensed in that state and 2.) Verifying the name of the responsible license holder.

**B. IF YOU HOLD/HELD AN LPCO LICENSE IN ANOTHER STATE**

If you currently own/owned or operate/operated a structural pest control company in another state and hold/held the LPCO license, you will need the following:

1. Verification of your employment is required from the license holder for that company, as described above
2. A letter from the state licensing agency verifying that you are/were licensed in structural pest control for the required length of time.

**COLLEGE DEGREE IN ENTOMOLOGY**

A person holding a B.S., M.S., or Ph. D. degree in entomology from an accredited college or university will qualify with no work experience. You must submit an official transcript from that institution which verifies that 1.) A degree was awarded, and 2.) The degree is in entomology.

#### 4. CRIMINAL RECORD CHECK

You must submit as part of your application a criminal record check, which indicates that you have not been convicted of fraud or misrepresentation. This records check may be from:

- a. Commonwealth or district attorney's office, or b.
- b. A police agency capable of doing a **statewide records search within the state the applicant resides. No local record checks will be accepted unless a statement is contained thereon that the check is statewide.**

All applications must be complete or it will not be considered. **Applications must be postmarked at least thirty (30) days prior to the date of the examination.** 302 KAR 31:025 Section 2 (3)

Approved applications entitle the applicant to take one or both of the following examinations: (1) Structural Pest Control, and (2) Fumigation. The applicant must pass a separate examination for each category. Only written examination will be given. The examinations are timed and are constructed as follows:

**Structural Pest Control (Applicator)** - 260 written questions, 40 identifications, 5 hours allowed  
**Structural Fumigation (Applicator)** - 80 written questions, 20 identifications, 2 hours allowed  
**Structural Pest Control (Manager)** - 90 written questions, 10 identifications, 2 hours allowed  
**Structural Fumigation (Manager)** - 90 written questions, 10 identifications, 2 hours allowed

The identification sections of both exams include pest specimens, examples of damage and other signs used to identify infestations. The written sections cover such subjects as general pests, wood-destroying organisms, environment, application techniques, safety, equipment, labeling, and laws and regulations. A 70% score is required on both the written and identification examination sections in order to pass the exam. Failure of either section of the exam will require you to retake the entire exam. KRS 21 7B.530(7)

The applicant will be notified within ten (10) days of the examination date as to passage or failure of the examination. All LPCO examinations are monitored, scored and verified by the Pest Control Advisory Board and will be final.

An examination fee of \$50.00 is payable at the time of the examination. Payment must be in the form of check or money order. No cash can be accepted. Checks should be made payable to Kentucky State Treasurer. If an applicant fails the examination, one additional examination may be taken at a regularly scheduled testing date upon payment of another \$50.00 examination fee. Upon passage of the exam and payment of an additional \$25.00 fee, the applicant may also obtain certification in that same category.

If an applicant fails to pass two consecutive tests, they must wait twelve (12) months before being eligible for re-testing and must complete and pass an approved training course. KRS 217B.530(2)

The examination is given the second Tuesday in May and the second Tuesday in November unless these dates fall on a holiday, in which case it will be given on the following Tuesday.

Copies of the regulations for structural pest control and the law, KRS 21 7B, are enclosed for your information. If you have additional questions regarding the licensing procedures, please contact this office.

Sincerely,

Barry Skipper  
Director  
Enclosures